

Open Submission Exhibition 2015 Submission Form



Deadline: Monday 16 March 2015. Midnight GMT.

Artists working in any medium: painting, drawing, printmaking, sculpture, textiles, photography, film, installation or sound are welcome to submit work to be selected for an Open Submission Exhibition. Artists are invited to submit their work on any theme they choose.

Submissions are only accepted digitally. No postal or in-person submissions can be accepted.

There is no limit to the number of works that may be submitted by any one artist.

All work must be for sale and will be entered into our 'sealed bid' auction. Visitors will be able to place their bid in person at the exhibition or online via our website.

Submission Fee:

£10 for each artwork submitted payable by Bank Transfer or by Paypal via the 'Submit' tab on our website.

Exhibition Details:

Appliance Hall, Hadleigh Old Fire Station, High Street, Hadleigh, Essex. SS7 2PA

Exhibition Saturday 9 & Sunday 10 May. Exhibition open 10am – 5pm

Private View Friday 8 May from 7.30.

Closing Evening Event Sunday 10 May, 6 – 9pm

An opportunity to meet the artists involved in this year's exhibition.

Public Choice/Best in Show

The public will be invited to vote for their favourite artwork and the winner will be awarded 'Best in Show'. The winning artist will be automatically selected for Hadleigh Art Trail, September 2015 and will be allocated a suitable venue to set a small solo exhibition and invited to submit one piece of work to our All Trail Exhibition to be held at Hadleigh Old Fire Station. In addition, the artist will receive £100 in John Lewis vouchers donated by the Exhibition organisers.

Please send:

- A completed application form (below) stating the name of the artist, title, medium, dimensions (cm), year of making and the minimum sale price (reserve price) that you would be willing to accept*.
- Up to 3 jpegs of each work you wish to submit. Each image should be no larger than 1mb (image filename should include your name, title, medium, dimensions (cm), year, minimum price. For those working with moving image or sound, please provide web links to art works.
- A fee of £10 per submission.
- An Artist Statement of no more than 150 words submitted as a word doc or pdf file. This will appear in the catalogue.

*We will take a 30% commission on artworks sold.

General Terms, Conditions & Guidance

DISCLAIMER: It is essential that our terms and conditions are read and followed by all applicants as otherwise your application may not be able to be processed and submitted to selection panel. We do not offer refunds under any circumstances.

Guidance:

- We acknowledge receipt of all applications received by email and will contact you if we need any further information.
- We will inform selected artists via email by mid-April.
- Any artist can enter the Open Submission Exhibition, regardless of location, age, education or background.
- All selected artworks are accepted on a sale or return basis.
- The reserve price of works submitted must include commission of 30%.
- The artist accepts that if they are VAT registered, that this will also be included in the price of the work, stated by the artist on the submission form.
- Curation and hanging of the selected work is subject to available space and at the final discretion of the exhibition curator.
- All works must be of a size and weight that can be manoeuvred by two people.
- All works must be for sale. We will take 30% commission on artworks sold.
- All work must be original. Copyright resides with the artist.
- All selected work will appear in our full-colour catalogue available online or to download in advance of the exhibition.
- No work, whether sold or not is to be removed before the end of the exhibition.
- We will take the greatest care with your work during the exhibition however we do not have exhibition insurance. All artists should have public liability insurance; insuring their own work for loss, damage or injury to third parties.
- The exhibition will be invigilated at all opening times.
- All selected artwork must be labelled with the information on the submission form.

The selected artists will be responsible for:

- Delivering and removing the works for the exhibition on allocated dates which will be confirmed once selection takes place.
- Covering own delivery costs to and from the exhibition regardless of location. Work should be packed appropriately for transit; we take no responsibility for storage of packing materials or repackaging work for collection.
- Insuring their work for loss, damage or injury to third parties.
- Their own VAT liability.
- Ensuring any wall-based work is ready for hanging and providing plinth/shelf for sculpture/3d work, projection or sound equipment.
- Providing us with copy and good quality images for publicity and marketing purposes.
- Acting professionally: meeting subsequent deadlines and responding to emails in a timely fashion with regards to the exhibition.
- Treating us, our volunteers and employees with respect.

What you should expect from us:

- We will act with professionalism and treat you and your work with the utmost respect.
- We will give you a receipt once you have delivered your works to us.
- We will create an e-flyer to send out to your networks and contacts and to share on social media platforms.

- We will create a press release and circulate to local, regional and national media and make every effort to promote widely through our own networks and contacts.
- If we sell your works, you will be given the collector's information so that you as the original author of the work are able to make contact with the buyer.

Selectors:

Steve Downey, Artist & Arts Consultant

Lindsey Strange, Cultural Projects Manager, Essex County Council

Lisa Hawker, Sculptor, Public Artist

Biographies of our selectors can be found on our website.

Thank you and good luck!

The Open Submission Exhibition will be curated and hung by the organisers who are all arts professionals.

This is a not-for-profit Open Submission Exhibition. All proceeds from this Open Submission Exhibition will be divided equally to support Love Cyprus Dog Rescue (a UK based charity) and to fund the running of Hadleigh Art Trail 2015. We thank you for your support in entering your work into this Open Submission Exhibition and wish you good luck!

website: www.artfordogssake.com

email: info@artfordogssake.com